

Board of Education Regular Meeting

December 20, 2022

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Student Achievement Liaison – Lori Lee
Audit Committee – Mike Young, Bret Hickman, Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin, Valencia Clark
Business Advisory Council – Lori Lee, Janet Long

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

Zanesville Board of Education – Quarterly Recognition Awards

ZEA – Tessa Dreier

OAPSE – Beth Perry

Non-Union – Kelly Lawler

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on November 15, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the November 2022 minutes, bank reconciliation and financial reports for Zanesville Community High School.

4. Donations/Grants

Accept the following donations:

\$500 from Linda Omen, Zanesville, to be used for Robotics.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Classified

Approve the resignation of Lewis Northrop, Transportation, effective January 1, 2023. Reason for resignation is retirement.

Approve the resignation of Andrew Bennett, Educational Aide at Zane Grey Intermediate, effective January 2, 2023. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Employment - Classified

Approve the employment of Hayley Holskey, Educational Aide at Zane Grey Intermediate, effective November 18, 2022 pending certification and background check. Salary will be Regular Aide, step 0 from the appropriate salary schedule.

Approve the employment of Renee Love, 3 Hour Food Service, effective November 16, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

Approve the employment of Jeana Boyd, 3 Hour Food Service, effective December 1, 2022 pending certification and background check. Salary will be Cafeteria II, step 0 from the appropriate salary schedule.

Approve the employment of Richard Bradshaw, Bus Driver, effective December 13, 2022 pending certification and background check. Salary will be Transportation, step 0 from the appropriate salary schedule.

Approve the employment of Hailey Sikes, Educational Aide 1:1 at John McIntire Elementary, effective December 14, 2022 pending certification and background check. Salary will be MD Aide, step 0 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

3. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers			
Melena Moore	Germany Lee		

Substitute Aides/Bus Aides			
Renee Love			

Substitute Cafeteria			
Jeana Boyd			

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Home Instructors	
Samantha Tyson	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

4. Supplemental Contracts

Approve a correction to previously approved supplemental contract for Jordan Bouterse to reflect Boys Basketball Fall Fitness at Zanesville High School, Class X, experience level 4.

Approve a correction to previously approved supplemental contract for Damian Ortiz to reflect Boys Reserve Soccer Coach at Zanesville High School, Class IX, experience level 2.

Approve the following Supplemental contracts as listed for 2022-2023 school year pending required certification and background check:

First Name	Last Name	Season	Sport/Bldg	Position	Exp.	Class
Cailey	Azbell	Spring	Softball	JV Coach	0	VII
Chad	Brock	Spring	Track	Winter Fitness	0	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. FMLA Leave of Absence

Approve an FMLA leave of absence for April Mihalko, Educational Aide at Zanesville Middle School, effective October 21, 2022 to January 16, 2023

Approve an FMLA leave of absence for April Mumaw, Library Technician at Zanesville Middle School, effective December 9, 2022 to January 30, 2023.

Approve an FMLA leave of absence for Amie Slack, Preschool Aide at Zane Grey Elementary, effective November 10, 2022 to November 9, 2023.

Approve an FMLA leave of absence for Emily Brady, Teacher at Zane Grey Intermediate, effective March 10, 2023 to June 2, 2023

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

6. Professional Development - Restraint Training

Approve a revision to the previously approved staff member as listed to receive a \$25.00 per hour stipend for attending, Restraint Training in October: The training was for 3 evenings for 4 hours per day.

April Mihalko

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. Volunteers

Approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Mary Talbott	ZGE	Grandparent
Karen Sommers	JME	Community
Junsen McVey	All	Community
Robert Tahyi	ZMS	Community
Rosalind Morrison	ZGE / ZGI	Grandparent
Martha Sullivan	JME	Grandparent
Melanie Bucci	ZGE	Community
Becky Salahub	JME	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. Preschool - Extended Care

Approve the following staff as listed for the preschool extended care coverage for the 2022-2023 school year, as and when needed to maintain required ratios. Rate of pay will be \$20.00 per hour:

Cortney Armstrong

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

9. Zanesville High School - Early Graduation

Approve Damion Fischer as an early graduation candidate subject to completing the graduation requirements, effective January 6, 2023.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

10. Additional Hours - Administrative

Approve up to an additional 175 hours of work at \$25/hour for the 2022-2023 fiscal year for Kelly Lawler, Assistant Treasurer – Payroll. This is to cover the additional hours required to process payroll each period.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

11. Fiscal Officer - Zanesville Community High School

Approve waiving the responsibility of employing the fiscal officer for the Zanesville Community High School for the 2022-2023 school year as provided by H.B. 2 of the 131st G.A. The Zanesville Community High School fiscal officer will continue to be contracted through Zanesville City Schools.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

12. 21st Century Program - Teachers/Aides

National Road Elementary/Zane Grey Elementary - 21st Century Teacher

Approve the following personnel as listed as 21st Century After-School Teachers at the rate of \$30 per hour for a portion of the 2022-2023 school year. Teachers will be funded by 21st Century funds.

Amanda McKenzie			
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National Road Elementary/Zane Grey Elementary - 21st Century Aides

Approve the following personnel as listed as 21st Century After-School aides at the rate of \$15 per hour for a portion of the 2022-2023 school year. Aides will be funded by 21st Century funds.

Allison Murphy			
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

13. After School Program - Aides

John McIntire Elementary/Zanesville Middle School/Zanesville High School - Aides

Approve the following personnel as listed as After-School Program aides at a rate of \$15 per hour for a portion of the 2022-2023 school year: Aides will be funded by Muskingum Behavioral Health Grant funds.

Allison Murphy			
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

14. Cogent Consulting Group LLC

Approve a service agreement with Cogent Consulting Group LLC, Astrid Arca, Consultant, for the 2022-2023 school year for the purpose of improving data use capacity at Zanesville High School. This will be paid through consolidated Title-I Non-competitive, Supplemental School Improvement funds as allocated to ZHS.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. Safehouse Preparatory Agreement

Approve to enter into agreement with Safehouse Preparatory Center to provide the education of another student for the 2022-2023 school year. The fee is \$200.00 per day and will be billed monthly.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

16. MVESC - Drivers Education Instructors

Approve the following names as listed as driving instructor trainers through the Muskingum Valley Educational Service Center for the purpose of providing driving training to students and driving instructors in a training status and authorizing them to drive the district-owned driver's education vehicle. There is no direct personnel cost to our district for this service. Funding for the driver's education program at Zanesville High School is funded through a grant from The J.W and M.H Straker Charitable Foundation:

Bobbie Mendenhall	Mandy Welch	Tisha Dodd	Lisa Walker	Junior Winland
Christina Wise	Pam Nau	Travis Carpenter	Mark Knapp	Daren Clark
David White	Rick Higdon	Earl Donaker	Thomas Lesiecki	
Janice Schaad	Sandy Doudna	Eric Proctor	Roger Doak	
Jason Clutter	Tiffany Sidwell	Greg Hamilton	Jeff Welch	

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

17. Policy Items for Approval:

Policy 5335 Care of Students with Chronic Health Conditions
Policy 5772 Weapons
Policy 6700 Fair Labor Standards Act (FLSA)
Policy 7217 Weapons

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee
Student Achievement Liaison – Lori Lee
Audit Committee – Bret Hickman and Kyle Baldwin
Insurance Committee – Valencia Clark
Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark
Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

N. EXECUTIVE SESSION (con't)

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

2023 ORGANIZATIONAL MEETING AND JANUARY 2023 REGULAR MEETING

Approve the January 2023 Organizational Meeting to be held on January 11, 2023 at 6:00 pm at the Administration Center Board Room. The Regular January 2023 Meeting will immediately follow the Organizational Meeting.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin